

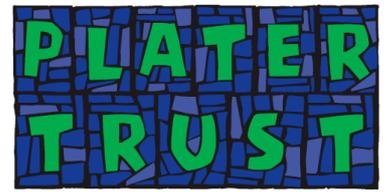
Trustee Role

Purpose:

Trustees are appointed, subject to endorsement by the Catholic Bishops' Conference of England and Wales (CBCEW), to provide non-executive strategic leadership of the Charles Plater Trust (CPT), sharing collective responsibility with fellow trustees and honouring Charles Plater's vision. Following the sale of Plater College in 2005 the Charles Plater Trust was established to further the original aims of the college in championing the pursuit of social justice through education. This was to be achieved by providing grants to organisations motivated by the Catholic social teaching, with funds derived from the investment of the capital sum from the sale of the college. Grants are made through open competition, connecting directly to the Plater College vision.

Responsibilities

- To ensure that delivering the CPT charitable objectives remain a consistent focus for the Trustee Board.
- To develop and sustain the CPT as a respected and valued partner to organisations working towards achieving social justice.
- To ensure sound governance aligned to effective delivery of the charitable objectives of the CPT.
- To undertake strategic planning and develop performance indicators to assess impact in consultation with the Trust Manager and relevant stakeholders.
- To be responsible for agreeing and monitoring a rigorous budget in partnership with the Trust Manager.
- To act as the link Trustee with a specific number of Grant awardees
- To ensure that appropriate resources, human and financial are available to enable the Trust to discharge its charitable objectives effectively.
- To agree an annually updated Risk Register.
- To ensure that appropriate internal and external systems of control and accountability are in place and implemented to mitigate identified risk appropriately.
- To ensure that the Trust complies with all relevant legislation, professional guidance and good practice.
- To work collaboratively with the Catholic Bishops' Conference of England and Wales to appoint a Chair from within the Trustee Board membership.
- To appoint Chairs of the Grant Making Body, Finance and Nominations sub-committees from within the Trustee Board membership.
- To appoint a Trust Manager and agree their Terms and Conditions, to be reviewed annually on the anniversary of their appointment.
- To work in partnership with relevant Fund Managers to ensure that Plater funds are maintained in alignment with agreed ethical investment policy and invested appropriately to sustain funds appropriate to meeting grant requirements agreed by Trustees.
- To represent the Trust as an Ambassador.
- To establish and maintain positive relationships across the Catholic charity sector
- To undertake any other tasks relevant to non-executive leadership of the CPT.



Person Specification:

Competency	Criteria	Assessment
Demonstrates knowledge of and deep commitment to Catholic Social Teaching and translation into social justice in action	<ul style="list-style-type: none"> • Provides examples of understanding of social justice work • Recognises the value of academic and practitioner elements of social justice 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Non-executive leadership experience as director in the charitable sector	<ul style="list-style-type: none"> • Understands the role of non-executive leadership, distinct from executive leadership. • Demonstrates commitment to supporting executive leadership 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates examples of building effective collaborative partnerships to deliver results	<ul style="list-style-type: none"> • Creates internal and partnerships to increase impact of charitable work. 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates a track record providing oversight of charity governance	<ul style="list-style-type: none"> • Has monitored governance frameworks • Experienced within Trustee committee environment 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates capability of working with investment portfolio management in a grant making Trust environment	<ul style="list-style-type: none"> • Familiar liaising with investment managers • Experience of monitoring budgets 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates competence in measuring and assessing impact	<ul style="list-style-type: none"> • Provides examples 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates experience of monitoring and reviewing financial information and performance data	<ul style="list-style-type: none"> • Provides examples 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates IT competence using Microsoft Word, Outlook, PowerPoint and Excel	<ul style="list-style-type: none"> • Provides examples 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates excellent verbal & written communication skills	<ul style="list-style-type: none"> • Provides examples 	<ul style="list-style-type: none"> • Covering letter • CV • Interview
Demonstrates a strong capacity to act as an ambassador for Plater Trust	<ul style="list-style-type: none"> • Provides examples 	<ul style="list-style-type: none"> • Interview

Note: The Trust is committed to supporting people in need regardless of their faith or lack of it and there is no requirement that trustees should be practising Catholics though they will be required to show deep commitment to putting Catholic social teaching into practice and be supportive of the Catholic Faith